

The Board of Trustees of the Village of Winnebago met in person and remotely via GoToMeeting online at 6:12 P.M. with President Franklin J. Eubank, Jr. presiding. Present in the Village Board Room were President Eubank and Trustees ACKERMAN, GRAHAM, O'ROURKE and PEARSON.

Because of the continued disaster declaration and the Village Office being too small to accommodate guests, the public, trustees, and employees were invited to join via computer, telephone, or other electronic device with connection information provided on the agenda that was duly posted in accordance with all applicable statutes.

ROLL CALL

ACKERMAN – GRAHAM -MCKINNON – O'ROURKE – PEARSON - present; LEFEVRE- absent

Guests in person: Attorney Gaziano, Chief Jeff White, Sergeant Nick Haff, Ryan Winter, Joe Kapp, Robb Firch, Chad Insko, Officer Randy Smith, Kellie Symonds, Sally Bennett. Guests attending remotely: Village Engineer Seth Gronewold.

A quorum was established.

No one stated a conflict of interest.

A motion was made by MR. GRAHAM, seconded by MR. PEARSON to make the following changes to the agenda: under the President's items take item d. before item c. Motion carried on a unanimous roll call vote of those present.

A motion was made by MRS. O'ROURKE, seconded by MR. GRAHAM to approve the consent agenda as presented.

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and placed on the active agenda to be discussed and approved separately.

- a. Approval of Board of Trustees Meeting Minutes
 - i. Minutes of the Regular Board Meeting of April 10, 2023
- b. Approval of Line Items Transfers -N/A
- c. Approval of Bills:
 - i. \$5,000 and over \$ 33,108.25
 - ii. Under \$5,000 \$ 24,921.30
 - iii. Credit Card Reconciliation – April
 - iv. Bank Reconciliation – Not Available
 - v. Treasure's Report placed on file for audit
- d. Administrative Reports
 - i. President's Monthly Report
 - ii. Chief of Police Monthly Statistics Report & Administrative Tow Report
 - iii. Fehr-Graham – Engineering Report
 - iv. Code Enforcement & Building Officer Monthly Report

- v. Public Works Monthly Water Usage and Production Reports
- vi. Deputy Clerk Monthly Report
- vii. Treasurer's Monthly Reports

Motion carried on a unanimous roll call vote of those present.

PUBLIC COMMENT. No one requested the opportunity to address the Board.

COMMITTEE DEPARTMENT REPORTS/REQUEST.

- a. PUBLIC WORKS
 - i. Based on committee recommendation a motion was made by MR. MCKINNON to reaffirm the expense to repair the transmission in the 2011 F350 truck at a cost not to exceed \$6,000 from line 01-42-513. Motion carried on a unanimous roll call vote of those present.
- b. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE/PLANNING & ZONING/4TH OF JULY
- c. POLICE COMMITTEE
 - i. Based on committee recommendation a motion was made by MRS. O'ROURKE to make a conditional offer of employment as a police officer to Dave Cotter contingent on passing of the psychological and medical exams with a starting hourly pay rate of \$28.00. Motion carried on a unanimous roll call vote of those present.
 - ii. A motion was made by MRS. O'ROURKE, seconded MR. ACKERMAN to approve payment of invoice to City of Rockford (Records Management Systems) in the amount of \$7,873.00 from line 01-43-513. Motion carried on a unanimous roll call vote of those present.
- d. FINANCE COMMITTEE
- e. ADMINISTRATION TEAM/CLERK.
- f. LIQUOR COMMISSION

PRESIDENT

- a. A motion was made by MRS. O'ROURKE, seconded by MR. ACKERMAN to reaffirm Ordinance 2023-04, Zoning Text Map Amendment for XXX Kasch Drive from General Industrial District to General Business District. Motion carried on a unanimous roll call vote of those present.
- b. A motion was made by MR. ACKERMAN, seconded by MR. GRAHAM to reaffirm Ordinance 2023-04 and 2023-05 Special Permitted Use for property located at 105 Kasch Drive and XXX Kasch Drive to operate a self-storage facility. Motion carried on a unanimous roll call vote of those present.
- d. A motion was made by MRS. O'ROURKE, seconded by MR. GRAHAM to adopt Resolution 2023-16R RESOLUTION AUTHORIZING EXECUTION BY VILLAGE PRESIDENT OF MERIDIAN NURSERY, INC. (7219 CUNNINGHAM ROAD A/K/A 7215 CUNNINGHAM ROAD) PRE-ANNEXATION AGREEMENT. Motion carried on the following roll call vote: GRAHAM, MCKINNON, O'ROURKE, PEARSON, ACKERMAN and PRESIDENT EUBANK – yes.
- c. A motion was made by MR. GRAHAM, seconded by MR. PEARSON to adopt Ordinance 2023-06 AN ORDINANCE TO EFFECT A ZONING MAP AMENDMENT TO DESIGNATE ZONING FOR THE MERIDIAN NURSERY, INC., PROPERTY LOCATED AT 7219 CUNNINGHAM ROAD A/K/A 7215 CUNNINGHAM ROAD IN WINNEBAGO COUNTY PRE-ANNEXED INTO THE VILLAGE OF WINNEBAGO, ILLINOIS. Motion carried on a unanimous roll call vote of those present.
- e. The pre-annexation application for 1515 Meridian Road is being referred to the Zoning Board for their recommendation. They will hold a Public Hearing May 22, 2023, at 5:55 p.m. to receive input on the matter before their regular meeting.
- f. The Standard Meeting Dates are included in the packet.

There are two Board vacancies as no one ran for the two-year terms. President Eubank would like to appoint Michael McKinnon to continue on the Board for a period of time.

The Clerk swore in elected trustees ACKERMAN and O'ROURKE and appointed Trustee MCKINNON. Trustee LEFEVRE will be sworn in when available. Trustee PEARSON was thanked for his service.

NEW BUSINESS

The IML annual Conference will be September 21 through September 23, 2023, at the Hilton in downtown Chicago. If you are interested in attending, please contact Mrs. Bennett.

There will be a Committee of the Whole meeting once the new Board member is appointed.

President Eubank read the letter of resignation of Chad Insko effective May 26, 2023. The President thanked Mr. Insko for all he has done for the Village and wished him well with his future. MR. MCKINNON stated it has been a privilege working with Mr. Insko.

President Eubank noted that IML had suggested all boards accept the Civility Pledge.

President Eubank asked Mrs. Symonds to work on advertising for the Public Works Director's position as soon as possible. He suggested that interviews be handled by MR. GRAHAM, Mr. Gronewold and the President.

There will be a Special Board Meeting May 15, 2023, at 7:00 p.m. to discuss the Public Works Director position and an interim water operator.

President Eubank made the following committee appointments:

Public Works:

1. GRAHAM – Chair
2. MCKINNON
3. LEFEVRE

Community Development:

1. ACKERMAN – Chair
2. MCKINNON
3. Vacant

Finance:

1. GRAHAM – Chair
2. O'ROURKE
3. Vacant

Police:

1. O'ROURKE – Chair
2. ACKERMAN
3. LEFEVRE

Admin. Team:

1. Village President
2. Village Clerk
3. Trustee Position –LEFEVRE

Admin will have the Deputy Clerk attend all meetings except those where Deputy is excused from attendance. The Treasurer, Police Chief, Public Works Director and/or any of their designees may be asked to attend particular Admin Team meetings.

Errant Water will be handled by the Finance Committee.

A motion was made by MRS. O'ROURKE, seconded by MR. ACKERMAN to adjourn at 7:08 P.m. Motion carried on a unanimous roll call vote.

APPROVED: JUNE 14, 2023

Sally Jo Huggins, Village Clerk